

# TENDER NOTICE

**INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD (IIUI)** is a Public Sector University and invites sealed bids from the Original Manufacturer / Authorized Distributors (With Valid Authorization/Distribution Certificate)/ Suppliers, registered with Income Tax and Sales Tax Departments and who are on **Active Taxpayers List (ATL)** of the Federal Board of Revenue (FBR) for the **Hiring/Renewal of Web Server Hosting Services for Three (03) Years (Open Framework Agreement)** for IIU as per following:

#	Items' Description	Tender Fee (Non-Refundable)	Earnest Money (Refundable)
1.	<b>Hiring/Renewal of Web Server Hosting Services for Three (03) Years for IIUI (Open Framework Agreement)</b>	<b>Rs. 5,000/-</b>	<b>03% of the total value of the bid</b>

2. The Tenderers are required to quote/offer a **maximum discount rate** on the retail price of "**Hiring/Renewal of Web Server Hosting Services for Three (03) Years for IIUI (Open Framework Agreement)**".

3. The Tenderers may access the Tender Documents containing detailed terms and conditions, Specifications etc. on websites of **IIUI** and **PPRA/EPADS (<https://eprocure.gov.pk>)** only. International Islamic University, Islamabad will follow the PPRA rule of **Single Stage Two Envelope procedure**:

4. The Tender Documents must be supported with **Tender Fee** (non-refundable) and **Earnest Money** (refundable) as shown in above table in shape of CDR in favour of International Islamic University, Islamabad.

5. The bids shall be prepared in accordance with the instructions in the bidding documents. The Tenderers must submit their bids on **PPRA EPADS only** on or before the bid opening date and time. Any information regarding the procurement/technical issues may kindly be acquired from the following offices please:

For any Procurement/Tender Documents related queries; please contact:	For any IT/Web Server Hosting Technical queries; please contact:
<b>Muhammad Bilal</b> , Asstt. Director-II (P&S) Phone No: 051-9019255 Email: <a href="mailto:muhammad.bilal@iiu.edu.pk">muhammad.bilal@iiu.edu.pk</a> Room # 213, 2 <sup>nd</sup> Floor, Purchase & Store Section, Admin Block, New Campus, Sector H-10, International Islamic University Islamabad.	<b>Mr. Junaid Azhar</b> , Dy. Director (Software) Phone No: 051-9019539 Email: <a href="mailto:junaid.azhar@iiu.edu.pk">junaid.azhar@iiu.edu.pk</a> <b>Mr. Usman Ali</b> , Asstt. Director (Software) Phone No: 051-9019553 Email: <a href="mailto:usman.ali@iiu.edu.pk">usman.ali@iiu.edu.pk</a>

6. The bids received on EPADS on or before **Friday, November 08, 2024, at 10:30 A.M** will be opened by the **Tender Opening Committee** on the same day at 11:00 A.M. in the above said address in the presence of bidders/their representative(s) who may like to attend the bid opening. The Bidders are required to submit the Hard copies (**along with the original CDR with Financial Bid**) of their Bids in the Office of the undersigned on or before the bid opening date/time otherwise their bids will be treated as cancelled.

7. The International Islamic University Islamabad reserves the right to accept or reject any or all bid(s) in terms of Rule-33 of Public Procurement Rules 2004.

**Muhammad Bilal**, Asstt. Director-II,  
Purchase & Store Section,  
International Islamic University, Islamabad. Tel: 051-9019255

**INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD**

Purchase & Store Section, Admin Block, New Campus, Sector H-10, Islamabad.

Tel: 051-9019255 Fax: 051-9258073

Tender No. 2/1/2024/P&S-

Sub: **TENDER DOCUMENTS FOR "HIRING/RENEWAL OF WEB SERVER HOSTING SERVICES FOR THREE (03) YEARS (OPEN FRAMEWORK AGREEMENT)" FOR IIU**

**"TERMS AND CONDITIONS"**

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of International Islamic University Islamabad (IIUI) by any vendor will not be acceptable and may lead to rejection of the bid.
2. Original Manufacturer / Authorized Distributors (With Valid Authorization/ Distribution Certificate) / Suppliers registered with Income Tax, Sales Tax Department and who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.
3. Documents along with CDR/Pay Order/Demand Draft amounting to **Rs.5,000/-** as a tender documents Fee (*Non-Refundable*) shall be submitted in favor of International Islamic University, Islamabad, to the address given below.
4. Part / Advance payments is not allowed.
5. The exact completion/delivery time from the date of the purchase/work order will be maximum **15-days**. The handing over / completion time is of critical importance.
6. After opening of bids, International Islamic University Islamabad will examine the bids for completeness as per tender document.
7. Purchase order will be awarded to the lowest evaluated/technically recommended bidder on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs/Compatibility requirements.
8. International Islamic University Islamabad, will follow the PPRA rule of **Single Stage Two Envelope procedure**;
9. Bidders cannot challenge the findings of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to **08-11-2024** on or before **10:30 a.m** and Technical Proposals will be opened on the same date **at 11:00 a.m** in the presence of available bidders.
11. The envelope should be marked as under;

Assistant Director-II (P&S)  
Room No. 213, 2<sup>nd</sup> Floor, Admin Block, Sector H-10, New Campus  
International Islamic University, Islamabad (Tel: 051-9019255)
12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation for "**Hiring/Renewal of Web Server Hosting Services for Three (03) Years for IIUI (Open Framework Agreement)**".
13. **If the vendor fails to deliver the goods to International Islamic University, Islamabad in time then the penalty will be charged as under:**
  - a) Late Delivery Charges will be charged @ 02% per month of the total Purchase Order value and up to the maximum limit of 10%; LD Charges will be deducted from the invoice of the firm concerned.
  - b) If the vendor fails to deliver the goods/services during the delivery time or extended time period (*if allowed*) then the purchase/work order may be cancelled, Earnest Money will be forfeited and the IIUI also reserves the right to blacklist the defaulter.
14. If the delivered goods / services are not according to the required quality standards/ specifications, the same shall be liable to be rejected after inspection. The bidder/vendor would be required to REPLACE as per requirements mentioned in our BoQs at no cost to the IIUI, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money AND bidder will bear all cost and expenses **thereof**.

15. All prices should be quoted on **FOR Basis (inclusive of all applicable taxes)**.
16. All prices should be valid for at least **120 days** Withdrawal or any modification of the original offer within the validity period shall entitle IIUI to forfeit the earnest money in favor of the IIUI and / or put a ban on such vendor participation in IIUI tenders / works.
19. It is the sole responsibility of the bidder / agent / supplier / manufacturer to comply with the applicable laws, be national or international.
20. In case of any dispute, decision of the Grievance Redressal Committee (GRC) will be final and binding upon the parties.
21. The IIUI reserves the right to modify the quantities of goods / services at any time before the award of purchase/ work order..

**20. The bidder is required to furnish in form of "CDR" @ 03% (Re-fundable) as Earnest/Security Money in favor of "International Islamic University Islamabad" which will be released after the completion of Agreement. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**

21. International Islamic University Islamabad reserves the rights to accept or reject the bid if;
  - i. Received later than the date and time fixed for tender submission
  - ii. The tender is unsigned/ unstamped
  - iii. The offer is ambiguous
  - iv. The offer is conditional
  - v. Offer is made by the unauthorized agent/ supplier/service provider of the original equipment manufacturer.
  - vi. The offer is from a firm, which is black listed by any Govt. Office.
  - vii. The offer is received by telephone/telex/fax/telegram.
  - viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
  - ix. The Company Profile, client list and detail of similar projects/works is not attached..
22. The bidder should furnish a **CERTIFICATE** on judicial STAMP PAPER worth Rs.100 as worded below in token of acceptance of all the terms and conditions of the tender documents. Otherwise the tender will not be considered under any circumstances.

I / We

- **Company / Vendor Name:**\_\_\_\_\_
- **Postal Address:**\_\_\_\_\_
- **Tel. No:** \_\_\_\_\_ **Mob No.** \_\_\_\_\_
- **NTN# :** \_\_\_\_\_ **GST#:** \_\_\_\_\_

The undersigned certify that our above named Firm/Company is not blacklisted by any Govt. Office and the terms & conditions as contained in this document, viz "***Terms and Conditions***" are accepted unconditionally and in the event of selection of my/our bid; the agreement will be entered into.

\_\_\_\_\_  
**Sign & Stamp**

**Note:**

1. Please quote the rates on our BoQs and clearly mention the quoted item(s) Make / Model / Country of Origin and Guarantee/Warranty, otherwise your bid / items may lead to rejection.
2. The quoted item(s) should be of the same specs, make/model or their equivalent.
3. In Addition to filling of the attached BoQs, supporting literature of the quoted model must be attached for verification & technical evaluation of the required specification by the bid evaluation committee. In case of any clash found between the quoted model and the literature model, the item/bid may be rejected.
4. Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

**BOQ FOR “HIRING/RENEWAL OF WEB SERVER HOSTING FOR THREE (03) YEARS FOR IIUI (OPEN FRAMEWORK AGREEMENT)”**

<b>Web Server Specifications (For Three (03) Years)</b>		<b>Price (Rs.) with applicable taxes per year</b>	<b>Total Amount (Rs.) for Three (03) years with applicable taxes</b>
<b>Server Type</b>	64 bit Server		
<b>Management Plan</b>	Managed by Hosting Provider		
<b>Processor</b>	12 Core 3.2 Ghz (At least)		
<b>RAM</b>	64 GB (DDR 5) (At least)		
<b>Disk Space</b>	512 GB NvME SSD with additional 1TB standard hard disk for backup		
<b>Link Speed</b>	1 Gbits data transfer speed		
<b>Bandwidth</b>	Unlimited with DDos Protection		
<b>Control Panel</b>	Control Panel (Registered version) Separate cPanel for sub domains		
<b>Database</b>	MySQL (Latest version)		
<b>Web Technology</b>	PHP (8.0 or higher)		
<b>Antivirus</b>	Antivirus Protection		
<b>Backup</b>	Automated Daily Server Backup		
<b>Analysis Software</b>	Web Site Statistics & Traffic Analysis Software		
<b>Third party Applications</b>	Support Required for Open source applications like Wordpress, Moodle etc		
<b>CloudFlare</b>	Cloudflare Pro		
<b>SSL Certificate</b>	Positive WildCard SSL (For One Domain and all internal & external sub domains)		
<b>Migration</b>	Migration of all existing Applications, DNS configurations, Code, Databases etc via WHM		
<b>Domain Renewal</b>	Renewal of domain iiu.edu.pk		
<b>03% Earnest Money of the total quoted Price for Three (03) Years:</b>			

For any technical queries; please contact:

**Mr. Junaid Azhar**, Dy. Director (Software)

Phone No: 051-9019539

Email: [junaid.azhar@iiu.edu.pk](mailto:junaid.azhar@iiu.edu.pk)

**Mr. Usman Ali**, Asstt. Director (Software)

Phone No: 051-9019553

Email: [usman.ali@iifu.edu.pk](mailto:usman.ali@iifu.edu.pk)